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MISSED APPOINTMENT/CANCELLATION POLICY/LATE POLICY

At Oregon Fertility Institute, we strive to give you informed, conscientious, and personalized medical care. Because of this, we have a strict missed appointment/cancellation policy.

We understand that there are times that appointments need to be missed due to family emergencies or other obligations. Oregon Fertility Institute requires 24 hour notice in order to cancel or reschedule any set appointment. **If you do not call 24 hours before the appointment**, there will be a charge of 25% of the cost of a visit. This is due to the loss of time that could be utilized for another patient. **This fee cannot be billed to insurance.**

On Saturday appointments, **if you are 20 minutes or later to an appointment**, you will be charged a late fee of \$75. Once again, this is due to a loss of the staff's time. **This fee cannot be billed to insurance.**

Initial Consultations will require 24 hour notice for rescheduling. If 24 hours are not given, the patient will need to make a deposit of 50% of the consultation fee, before scheduling of another initial consultation visit.

Patient Signature or Representative

Date